

8 March 1955

MEMORANDUM FOR: CHIEFS, ALL CS STAFFS AND AREA DIVISIONS

ATTENTION: Planning Officers

SUBJECT: Format for Country Appendices

REFERENCES: a. CSI 230-1 and Annexes A - D thereto

25X1A8a b. [REDACTED] Secret Memo of 22 December 1954 on subject

1. Reference (b) transmitted a proposed draft format for the Country Appendices to the General Plan and called a meeting for 20 January 1955 to obtain coordination of the draft. This meeting resulted in complete agreement on the Country Appendices format after resolution of two points requiring: modification of Section III (Operational Intelligence Supplement); and deletion of Section VII (CS Status and Progress Reports). The attached format has accommodated the two changes and is now forwarded to all addressees for their guidance.

2. Since the time for the preparation of the Country Appendices for FY 1957 has already passed, such documents will not be required until this Staff issues a call for them for the FY 1958 planning cycle--beginning in the Fall of 1955. It is anticipated that submission of the Country Appendices will be on a pre-determined, staggered schedule, much the same as is the case for the Country Programs. The number of copies, the distribution required and the mechanism for Senior Staff coordination will be specified at that time.

3. The formats are being issued at this time in order that addressees may have ample time to consider the extent to which field participation in the preparation of their Country Appendices is feasible and desirable.

[REDACTED]

Addresssees are encouraged to develop appropriate procedures for field participation in the planning process.

25X1X4
25X1X4

25X1A8a

25X1A9a

25X1A2g

1 Attachment